

Swarthmore Planning Commission

Meeting Minutes

Meeting Date: July 19, 2023

Commission Attendees

James Levine -- Chair
Rex Brien -- Secretary
Don Jones
Chris DeBruyn

Douglas Perry
John MacCallum
Chris Kenney
David Virgil

Also in Attendance

Meeting Location

Borough Hall

- James Levine called the meeting to order at approximately 7:30 PM
- **Public Comment:** None
- **Agenda Item 1:** Motion to approve June 2023 meeting minutes; seconded and approved without objection.
- **Agenda Item 2:** Committee Reports -- None
- **Agenda Item 3:** Proposed amendment to Zoning Code Section 1242.99 (“Penalties”)
 - **Discussion:** The proposed amendment removes the penalty of imprisonment for designated Zoning Code violations and would mirror the counterpart provision in the PA Municipalities Planning Code.
 - **Motion:** Motion to recommend approval of the proposed amendment; seconded and approved without objection.
- **Agenda Item 4:** Draft Comprehensive Plan Scope Outline Update
 - **Discussion:**

James Levine proposed adding one member of the Environmental Advisory Council to the Steering Committee Members (§ 1.1 of the Outline. James also proposed adding the Swarthmore Town Center as a Stakeholder with respect to § 3.3 of the Outline.

Rex Brien, with Doug Harnsberger’s concurrence, proposed a revision to heading 4.2 of the Outline, to read “4.2 Goals and Strategies (Not in Order of Priority)”.

Chris DeBruyn commented that the Outline likely will be revised by Borough Council, so revising heading 4.2 is irrelevant.

James Levine responded that there is no harm in adding the proposed revised language. James will send the revised Comprehensive Plan Scope Outline to Borough Council Member Kristen Seymore.

- **Motion:** Motion for approval of Draft Comprehensive Plan Scope Outline with revisions as noted; seconded and approved with no objection and one abstention.

- **Other Discussion:**

James Levine noted that Doug Harnsberger has proposed providing Borough Council with recommended planning firms to assist with the Swarthmore Comprehensive Plan.

Chris DeBruyn noted that Lehigh Township had recently put out bids for a revised comprehensive plan.

Chris also suggested removing “Acceptable Materials Resolution” from the list of Upcoming Topics in the PC Agenda, as it pertains to the Town Center Ordinance, which is being rewritten.

James Levine reported that there likely will be no August 2023 PC Meeting.

- **Agenda Item 7: - Committee Notes**

Committee	Meeting info (time is PM unless noted.)	Planning Commission Liaison
Borough Council		No report
Environmental Advisory Council (EAC)	4 th Tuesday @ 7:30	No report
Traffic Advisory Committee	Meetings as needed.	No report
Tree Committee	David Page – Meets as needed.	No meeting
UCC Board of Appeals	Meets as needed.	No report
Zoning Hearing Board	Meets as needed, 4 th Tuesday.	No report
Borough Council – Environment	4 th Wednesday 7:30	No report
Borough Council – General Government & Hum. Services (Library, town center,)	Sarah Graden – 3 rd Monday @ 7:30	No report
Borough Council - Planning & Zoning	Kristen Seymore – 2 nd Wednesday 7:30	No report
Borough Council - Public Safety	Jill Gaieski – 3 rd Tuesday	No meeting

Borough Council - Public Works/Parks & Rec.	Francie Halderman – 3 rd Thursday 8:30 AM	No report
Development and Affordability Task force	1 st Thursday 7:00	No report
Borough Council – Finance	TBD – 4 th Monday @ 7:30	No report

The meeting adjourned upon motion at approximately 7:50 PM.

NEXT MEETING:

The next Planning Commission Meeting is scheduled for September 20, 2023, 7:30 P.M., at Swarthmore Borough Hall.

End of Meeting Minutes