

BOROUGH OF SWARTHMORE

SPECIFICATIONS FOR REMOVAL OF
STREET TREES

I. GENERAL CONDITIONS

Proposal shall be submitted only on form of bid sheet provided in this bid package.

This contract is for continuing street tree removals in the Borough of Swarthmore from January 1, 2019 through December 31, 2019. No list of trees to be removed is included with this bid package. The Borough will inform the contractor via telephone, email, and/or fax of any tree requiring removal after it has been approved for such removal by the Borough. Contractor is required under the terms of the contract to remove tree(s) within four weeks of notification by the Borough, unless an extension of time is granted by the Borough Manager. Such extensions shall not be automatic, but shall be limited to unavoidable circumstances, such as severe weather, that prevents the work from being completed in a timely manner.

Notification will include the type, location, and caliper of tree(s) to be removed. Any such tree will be marked with a horizontal line of colored paint. Contractor is responsible for notifying the Borough if in disagreement as to the caliper of the tree before removal; if not so notified, the Borough's determination of size will be used for payment purposes.

The lowest bidder will be determined by totaling each classification (caliper size) listed on the bid sheet.

The Borough reserves the right to reject any or all bids or part of bids; to waive any informalities in the bids received; to award the contract only to those experienced in this class of work; and to the bidder whose proposal is considered to be the most advantageous to the public interest.

The contractor shall completely reimburse, indemnify and save harmless the Borough, of and from any claim or claims, suit or suits for damages by reasons or any infringement or use of any patented apparatus, appliances, process or material used or employed in the progress of the work to be performed and for royalties, and shall and will without expense to the Borough defend the Borough in any action or actions that may be instituted by reasons thereof.

The contractor shall and will accept insofar as the work to be performed is concerned, the provisions of the Commonwealth of Pennsylvania Workers' Compensation Act.

Contractor shall submit to the Borough Certificates of Insurance from his insurance carrier acceptable to the Borough showing the following coverage:

- Public Liability and Personal Injury \$1,000,000 CSL
 Property Damage including vehicles
- Workers' Compensation Statutory
 Requirements

Bidder shall not sublet all or any part of the contract.

II. TREE REMOVAL SPECIFICATIONS

Both the Swarthmore Borough Police Department and homeowners shall be notified 24 hours prior to any tree work. Homeowners will be made aware of any work that will prevent access to their property. Full safety precautions shall be in force. Warning signs, barricades and flaggers shall be used when streets are obstructed or are about to be obstructed. Sidewalks shall be cleared promptly of all debris. No equipment, trucks or limbs of trees shall be allowed to remain on the cartway overnight.

Equipment shall be operated in a manner so as to create as little inconvenience as possible with normal traffic. Chipper and chain saws shall not be operated before 8:00 a.m.

Trees to be removed shall be first topped before felling. Heavy limbs shall be lowered by ropes or other means which will avoid dropping on and damaging pavements, curbs, sidewalks, shrubbery, or grassed areas. Any damage to same shall be restored to original condition by the contractor.

Contractor shall use a personnel bucket lift with minimum elevation of 45 ft. above the ground for removing and pruning. Limbs and branches over one inch in diameter shall be lowered and not dropped on lawns, gardens, walks or structures.

Stumps shall be removed to a level of six inches below ground level.

Except for elms, large branches and trunks suitable for fireplace logs shall be cut in lengths of approximately 24" and left for homeowners use. Any and all pieces remaining after two weeks shall be removed by the contractor. All other debris, including twigs, chips, or bark, shall be removed from the Borough the same day they are cut from the tree. No branches, twigs, chips or bark shall be left. All wood chips shall be removed by the contractor, unless requested by the homeowner.

All wood and twigs from elms, whether dead or otherwise shall be removed from the Borough the same day they are cut. They shall be buried or burned. The contractor will be held responsible for assuring that owners, neighbors or others do not remove elm wood for their own purpose.

TREE REMOVAL BID SHEET
JANUARY 1, 2019 THROUGH DECEMBER 31, 2019

PROPOSAL OF: _____

ADDRESS: _____

TO THE SWARTHMORE BOROUGH COUNCIL:

In response to your request for bids to be opened at 11:00 a.m. on Thursday, November 8, 2018 at Swarthmore Borough Hall, 121 Park Avenue, Swarthmore, PA 19081, I (we) propose to perform removal of street trees in accordance with the General Conditions and Tree Removal Specifications for the following unit prices:

Please list per tree cost, including stump removal, and total cost, as follows:

6"-12"	caliper tree:	\$ _____
13"-18"	caliper tree:	\$ _____
19"-24"	caliper tree:	\$ _____
25"-30"	caliper tree:	\$ _____
31"-36"	caliper tree:	\$ _____
37"-42"	caliper tree:	\$ _____
over 42"	caliper tree:	\$ _____

TOTAL: \$ _____

When Bidder is an Individual:

(Address)

When Bidder is a Partnership:
(Firm Name)

Signatures of all partners:

(Seal)

(Seal)

(Seal)

(Firm Address)

When Bidder is a Corporation:

By:
(President or Vice President)

Attest:
(Secretary or Asst. Secretary)

(Corporate Seal)

(Address of Corporation)