

**BOROUGH OF SWARTHMORE
APPLICATION FOR BUILDING PERMIT**

121 Park Ave, Swarthmore, PA 19081
(p) 610-543-4599 / (f) 610-543-1833

SECTION 1. PROPERTY AND OWNERSHIP INFORMATION

Owner: _____

Address: _____

Telephone: _____ (home) _____ (work)

Property Location (if different from above): _____

Ownership (Please circle one): Private (Individual, Corporation, Nonprofit, etc.) / Public (Federal, State, or Local Government)

SECTION 2. DESCRIPTION OF PROPOSED IMPROVEMENT

Type of Improvement	Principal Type Of Frame	Proposed Use – For Demolition most recent use	
1. <input type="checkbox"/> New Building	<input type="checkbox"/> Masonry	Residential	Non-Residential
2. <input type="checkbox"/> Addition	<input type="checkbox"/> Wood	<input type="checkbox"/> One Family	<input type="checkbox"/> Church, other Religious Sect
3. <input type="checkbox"/> Alteration	<input type="checkbox"/> Structural	<input type="checkbox"/> Two or More Family	<input type="checkbox"/> Service Station, Repair Garage
4. <input type="checkbox"/> Repair, Replacement	<input type="checkbox"/> Steel	<input type="checkbox"/> # of units _____	<input type="checkbox"/> Office, Bank, Professional
5. <input type="checkbox"/> Demolition	<input type="checkbox"/> Reinforced	<input type="checkbox"/> Hotel, motel dormitory	<input type="checkbox"/> School, Library, other Educational
6. <input type="checkbox"/> Foundation Only	<input type="checkbox"/> Concrete	<input type="checkbox"/> # of units _____	<input type="checkbox"/> Mercantile, Stores
7. <input type="checkbox"/> Fence	<input type="checkbox"/> Other _____	<input type="checkbox"/> Garage	<input type="checkbox"/> Public Utility
8. <input type="checkbox"/> Shed, Garage	_____	<input type="checkbox"/> Carport	<input type="checkbox"/> Hospital, Institutional
9. <input type="checkbox"/> Interior Alteration	_____		<input type="checkbox"/> Tanks, Towers
10. <input type="checkbox"/> Roofing/Siding	_____		<input type="checkbox"/> Other _____
11. <input type="checkbox"/> Solar Panels	_____		
12. <input type="checkbox"/> Driveway/Sidewalk	_____	International Energy Code	
13. <input type="checkbox"/> Other _____	_____	Compliance	<input type="checkbox"/> ResCheck <input type="checkbox"/> ComCheck

If New Construction (New building, addition or shed/garage)

General description: _____

Proposed use: _____

Area (sq.ft.) to be disturbed: _____ *Number of trees to be removed, if any:* _____

- The following must be sealed and submitted **in triplicate** with the application:
- Site plan to scale showing the size and location of existing and proposed structures and other impervious surfaces on the site, distances from lot lines, established and proposed finished grades, and major topographic features including slopes in excess of 15%, areas of significant vegetation, permanent or intermittent streams, floodplains, and wetlands.
 - Building construction plans sealed by a registered architect or engineer in sufficient detail to determine compliance with applicable Borough codes.
 - Description of methods to be used for the management of storm water and control of sedimentation and erosion. Additional plans may be required depending on scope of the proposed improvement.

Alteration, Repair/Replacement, Demolition or Foundation Only

General description: _____

Former use: _____ Proposed Use: _____

Area (sq.ft.) to be disturbed: _____ Number of trees to be removed, if any: _____

The following must be submitted **in triplicate** with the application:

- Building construction plans in sufficient detail to determine compliance with applicable Borough codes.
- For Demolition/Foundation: You must notify PA One Call before digging (811).

Roofing/Siding

General description: _____

Application is for: Roof Repair _____ New Roof/Total Reroof _____ Siding _____

Existing roof/siding material _____

New roof/siding material _____

Number of roofing layers when permitted work is complete _____

Driveway/Sidewalk/Curbing

General description: _____

Application is for: To Construct _____ To Replace _____

Area (sq.ft.) to be disturbed: _____ Number of trees to be removed, if any: _____

The following must be submitted with the application:

- Site plan to scale showing the size and location of existing and proposed impervious surfaces on the site, distances from lot lines, established and proposed finished grades, and major topographic features including permanent and intermittent streams, floodplains and wetlands.
- Description of method for management of stormwater and control of sedimentation and erosion.
- Construction documents in sufficient detail to determine compliance with applicable Borough codes.

Fence

General description: _____

Application is for: To Construct _____ To Replace _____

Height of fence: _____ Fencing Material: _____

The following must be submitted with the application:

- Site plan to scale showing the location of the fence, verification of placement of finished side, and all proposed gates and openings.
- Certified survey OR photographic proof of boundary marker installed by a surveyor OR photographic proof of boundary markers approved in writing by any neighbor whose property adjoins the proposed fence.
- Copy of written notice of intention to install a fence sent to adjoining property owners.

Solar Panels / Other (See additional paperwork)**

General description: _____

SECTION 3. ARCHITECT AND CONTRACTOR INFORMATION

Architect Name: _____

Architect Address: _____

Telephone /Pager Number(s): _____ / _____

Contractor Name: _____

Contractor Address: _____

Telephone /Pager Number(s): _____ / _____

SECTION 4. PERMIT INFORMATION

Date of application: _____

Contractor's Insurance Company: _____

Cost of permitted work: _____

Applicant's Signature _____

(Application can be signed by architect, contractor, or property owner)

**The right is reserved to revoke this permit if it appears that the information and/or signature/name have been obtained by fraud or misrepresentation, or if the Zoning Ordinance is violated.

*****FOR OFFICE USE ONLY*****

Folio #: _____ Page and Parcel #: _____

Date Certificate of Insurance Received: _____

Contractor's License #: _____ Fee: _____ Date Paid: _____ Receipt #: _____

Building Permit #: _____ Fee: _____ Date Paid: _____ Receipt #: _____

Zoning Officer Signature _____ # _____ Date _____

Building Inspector Signature _____ # _____ Date _____

Building Code Official Signature _____ # _____ Date _____

Accessibility Inspector Signature _____ # _____ Date _____

Fire Inspector Signature _____ # _____ Date _____

Date Use and Occupancy Certificate mailed to Delaware County _____

ZONING INFORMATION

Zoning District _____

Lot Size _____

Existing Lot Coverage _____ sq. ft. _____ %

Proposed Lot Coverage _____ sq. ft. _____ %

Existing Front Yard Setback _____ Proposed Front Yard Setback (New Construction) _____

Existing Rear Yard Setback _____ Proposed Rear Yard Setback (New Construction) _____

Existing Side Yard Setbacks _____

Proposed Side Yard Setbacks (New Construction) _____

Existing Pervious Coverage _____ sq. ft. _____ %

Proposed Pervious Coverage _____ sq. ft. _____ %

Additional Zoning Information (including applicable variances, special exception and conditional use permits):

Previous ZHB history? yes___ no___ Decision attached_____

BUILDING INSPECTOR/ZONING INSPECTOR NOTES:
